

THE WHITE HOUSE  
WASHINGTON

7-6527  
DD 16  
55-3065

November 21, 1955

TO HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

The opportunity for a rewarding career in Federal employment is too often overlooked or brushed aside by trained and talented people whom the Government needs to help handle complex assignments.

In considerable part this is due to the fact that the public in general has too little information about the Federal Government as an employer, and about the benefits, obligations, challenges and rewards of Federal employment.

There is need for an intensified effort to obtain better public understanding of the varied careers available in the Federal service and to spotlight the quiet, unpublicized, generally-anonymous accomplishments of career civil servants. This is not solely a Civil Service Commission problem. Every agency has a big stake in the success of recruitment for the Federal service. It is the responsibility of top management throughout the Executive Branch to take an active part in increasing public understanding of the Federal service, its people, its work and its opportunities.

The Civil Service Commission is printing a pamphlet "Facts About the Federal Career Service," containing factual information for the use of Federal officials and other interested persons and groups, to help bring about better public understanding of the career civil service. An advance copy is enclosed for you. I hope that you will find it interesting and helpful in telling the story of the Federal service, and that you will encourage your staff in Washington and the field to make full use of it.

The Commission is providing a sufficient quantity of the pamphlets to permit distribution by Federal agencies to key officials in Washington and the field. The supply for your agency will be mailed to your Personnel Director.

By direction of the President:

  
Philip Young